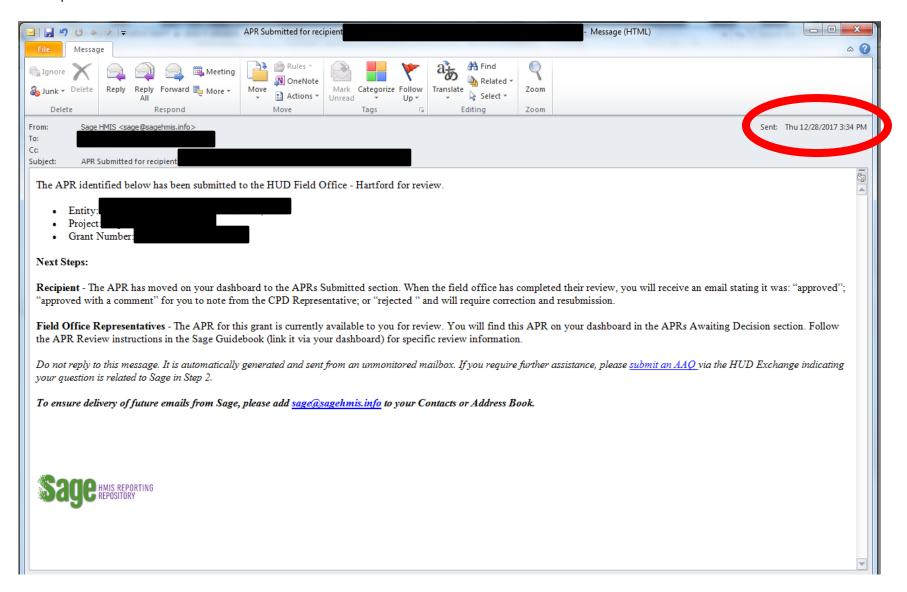
APR Submission Date Examples

Example #1:



Example #2:



U.S. Department of Housing and Urban Development Office of Community Planning and Development Hartford Field Office One Corporate Center, 10th Floor Hartford, Connecticut 06103-3220

New England Telephone (860) 240-9770 Fax (860) 240-4857

JAM 3 8 2018,



SUBJECT: Continuum of Care Program

Annual Performance Report

Project Name:

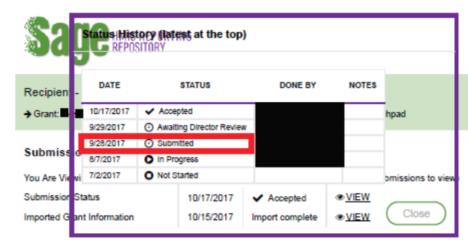
Project Number:

Dear Ms.

This letter is to inform you that the Annual Performance Report (APR) submitted for the above-captioned project for the reporting period October 1, 2016 to September 30, 2017 has been reviewed and accepted by this office. HUD noted the following:

	Yes	N
 Timely Submission: Was the APR submitted on time? Recipient has 90 days from the expiration of their operating year to submit an APR in e-snaps. 		
Expiration Date: September 30, 2017 APR Submitted Date: December 29, 2017 Days Late: 0* Per 24 CFR 578, and as reported for the APR in e-snaps.	X	
Project Capacity: Did the Recipient serve as many Program Participants as proposed?		
Proposed Amount Actual Amount Reported # of Proposed Beds 4 # of Actual Beds 4	X	

Example #3:



APR Instructions

To complete an APR follow the Submission Steps below. To start – click on the @ ADD link for each submission section and add the information/data required for your APR. Each section will allow you to SAVE information in Sage. You may go back to the page and @ EDIT the information/data you entered at any time prior to your final submission to HUD. The on-screen status report shows you exactly what forms you have completed, what forms are missing information, and at the end what has been submitted to HUD.

DATE LAST INFORMATION STATUS WORK SUBMISSION STEPS RECORDED Grant Information 9/28/2017 Completed <u>VIEW</u> (you can't edit) Bed and Unit Inventory 9/28/2017 Completed VIEW (you can't edit) and Utilization Contact Information 9/28/2017 Completed VIEW (you can't edit) Financial Information 9/28/2017 Completed <u>VIEW</u> (you can't edit) Performance 9/28/2017 Completed <u>VIEW</u> (you can't edit) Accomplishments Additional Comments Optional (you can't edit) CSV APR Upload 9/28/2017 VIEW / PRINT (you can't edit) VIEW / PRINT COMPLETE API Sign and Submit 10/17/2017 Accepted VIEW ALL Status Changes and Notes