Policy Approval & Adoption

This policy document was recommended to the Non-Conflicted Members of the ODFC Coordinating Council for approval and adoption by the ODFC Funding Oversight Subcommittee on June 6, 2019.

This policy document was approved and adopted by the Non-Conflicted Members of the ODFC Coordinating Council on **7/29/19**

Review & Input Process

In preparation for the 2019 HUD CoC NOFA, initial feedback on the scoring standards for renewal projects and project ranking was solicited from the ODFC CT-503 CoC-funded grantees, ODFC System Performance Measurement Advisory Board and the ODFC Executive Committee through various meetings and email distributions/solicitations:

- A redline version of the 2018 scoring criteria for project renewal evaluations was released for public comment on 01/30/2019 with a two-week public comment period. Input was solicited from all ODFC/CT-503 stakeholders. Comments were reviewed and included in deliberations regarding changes to scoring criteria.
- A review of the 2018 scoring and ranking of projects was held on 02/13/2019 with the ODFC CT-503 CoC-funded grantees and included opportunity for grantees to provide feedback on the 2018 scoring criteria and process.
- Existing and proposed new scoring criteria for project renewal evaluations, the data sources used to assess those criteria and the calculations to be used to evaluate performance of the criteria were provided to the System Performance Measurement Advisory Board for review and input at Committee meetings on 02/14/19.
- A draft redline version of the 2019 Renewal Project Scoring and Ranking Policy document was released for public comment on 3/8/19 with comments due by 3/22/19.
- Input on the CoC funding priorities and ranking for the 2019 NOFA was solicited during meetings of the Executive Committee on 3/18/19. This included a survey on CoC priorities in key areas: target populations, housing needs, service needs, system infrastructure needs and CoC priorities.

As needed, additional input will be sought in order to inform the development of new project priorities, project ranking or other issues that arise.

Committees: Roles and Responsibilities

As detailed below, various ODFC committees are charged with the following responsibilities related to the scoring and ranking of renewal project applications.

ODFC System Performance Measurement Advisory Board

The ODFC System Performance Measurement Advisory Board (SPMAB) (known as the ODFC Standards and Evaluations Committee until 2/14/18) is comprised of approximately 6 members, including 2 non-biased, non-conflicted individuals. As most members of the SPMAB are CT-503 CoC grantees, the Committee will function only in an advisory role in the development of 2019 Renewal Project Scoring Standards and Appeals Process. Feedback from the SPMAB will be solicited given their technical expertise, but will have no official decision-making authority regarding the scoring criteria to be adopted or the thresholds and point system related to those criteria.

Responsibilities of the SPMAB include:

- Review and provide feedback regarding proposed new and existing scoring criteria and benchmarks.
  Note: the SPMAB will not review point allocations.

ODFC Funding Oversight Subcommittee

ODFC's Funding Oversight Subcommittee is a subcommittee of the Funders Collaborative and is comprised of individuals associated with organizations that do not receive Continuum of Care program funds from the Department of Housing and Urban Development within the CT-503 jurisdiction. These individuals are considered non-conflicted in determining future funding considerations for the CT-503 CoC.

In order to guarantee an unbiased process that is based on established CoC priorities in determining funding allocations, the Funding Oversight Subcommittee will undertake the following activities:

- Review and recommend to the Non-Conflicted Members of the Coordinating Council the adoption of the following:
  o 2019 Renewal Project Scoring Standards
  o 2019 Project Scoring, Reallocation, Selection and Ranking Process
  o 2019 New Project Solicitation(s)
  o Selection of new CoC-funded projects
  o 2019 Renewal Projects scoring, including review of appeals
  o Projects to be fully or partially reallocated, reallocation amounts and reallocation appeals
  o Ranking and tiering of all CoC-funded projects for 2019 CoC NOFA competition

Non-Conflicted Members of the Coordinating Council

The Non-Conflicted Members of the Coordinating Council are comprised of individuals associated with organizations that do not receive Continuum of Care program funds from the Department of Housing and Urban Development within the CT-503 jurisdiction. These individuals are considered non-conflicted in determining future funding considerations for the CT-503 CoC.

This group will undertake the following activities:

- Approve and adopt the following CoC policies/documents:
    - 2019 Renewal Project Scoring Standards
    - 2019 Project Scoring, Reallocation, Selection and Ranking Process
    - 2019 New Project Solicitation(s)

- Approve and adopt the selection of new project applications.
- Approve and adopt the final scoring of renewal project applications.
- Approve and adopt the final ranking and tiering of all CoC-funded project applications.
- Approve and adopt list of projects to be fully or partially reallocated, reallocation amounts and reallocation appeals

Guiding Principles for 2019 Project Evaluation, Reallocation, Selection and Ranking

The CoC seeks to conduct a fair, unbiased process in which projects are ranked according to project performance, CoC priorities and local need, and federal priorities.

Guiding Principles for 2019 Project Evaluation and Ranking

The ODFC/CT-503 CoC seeks to achieve the following goals as part of the evaluation and ranking of CoC-funded renewal projects:

- Maximize funding available to end homelessness throughout the CoC;
- Prioritize available funding for projects that are most successful in ending homelessness;
- Create new resources in order to respond to the increased needs identified in many communities within the CoC;
- Build upon the CoC's existing infrastructure by increasing capacity for quickly identifying individuals experiencing homelessness, prioritizing assistance towards those with the greatest needs, and rapidly connecting households to permanent housing;
- Incentivize all CoC-funded providers to continuously monitor and improve their project performance, implement HUD policy priorities, and participate in the CoC meetings, committees and other initiatives.

In focusing on these goals, the CoC's project evaluation and ranking process will include an allocation strategy that determines whether projects should be reallocated either partially or in full due to the following:

- Poor performance
- Lack of need within the CoC for the project
- Lack of compliance with HUD and/or CoC priorities
- Project is determined to not be cost effective
- Project funds are likely to be recaptured
- Monitoring indicates serious problems with the project

The CoC will also conduct a fair and transparent process regarding the ranking and tiering of projects to be included on the 2019 Priority List. Ranking and tiering decisions will be informed by CoC and HUD priorities, as well as local needs and project performance.

2019 Renewal Project Evaluation and Scoring Policy

On an annual basis, the CT-503 CoC establishes scoring standards to evaluate and score HUD CoC-funded renewal projects in preparation for the ranking of projects for the NOFA. In order to determine whether renewal projects are performing well or underperforming, the ODFC/CT-503 CoC project-level evaluation of each project's performance will encompass the following areas:

- Data quality
- Severity of need among participants
- Project performance
- Grant management
- Agency compliance and participation
- Compliance with HUD and CoC policy priorities
- Participation in the Fairfield County Coordinated Access Network (which includes the assignment of resources based upon severity of needs)
- Cost effectiveness
- Resolution of any HUD monitoring findings

Process for Renewal Project Evaluation and Scoring

The following process was used to develop the 2019 renewal project evaluation policies and scoring standards:

- A redline version of the 2018 ODFC / CT – 503 CoC Renewal Project Scoring Standards that included proposed changes to the scoring criteria was made available to all ODFC CT-503 stakeholders on January 29, 2019. A guide explaining proposed changes and areas where the CoC was seeking input was simultaneously made available. Stakeholders were encouraged to provide comments by February 14, 2019. All comments received by the CoC were reviewed by CoC staff and CoC NOFA consultants, Diana T. Myers and Associates.
- Additional input on renewal project scoring standards and related documents was solicited from the following:
  - ODFC System Performance Measurement Advisory Board
  - ODFC Executive Committee
- Input is used to inform the drafting of policies, scoring standards and related documents. Drafting of documents and policies is conducted by CoC staff and CoC NOFA consultants, Diana T. Myers and Associates.
- Draft policies are presented to the Funding Oversight Subcommittee for full review and discussion. Direction from the Funding Oversight Subcommittee is used to create updated versions of the scoring standards, policies and related documents.
- The Funding Oversight Subcommittee recommends updated versions of the scoring standards, policies and related documents for approval and adoption by the Non-Conflicted Members of the Coordinating Council.

- The Non-Conflicted Members of the Coordinating Council conducts a review of the scoring standards, policies and related documents. Once any issues raised by the NCMCC are addressed in a satisfactory manner, a vote to approve and adopt final scoring standards, policies and related documents will take place.
- Upon approval and adoption, final scoring standards, policies and related documents will be publicly posted to the ODFC website and distributed to the members of the Executive Committee and CoC-funded agencies via email.
- Scoring of renewal projects commences following the adoption of final scoring standards, policies and related documents. Instructions for submitting the required information for renewal project scoring will be provided to CoC-funded renewal project grantees with a strict timeline for their response.

2019 Renewal Project Evaluation and Scoring Policy

Evaluation and scoring of CoC-funded renewal projects will inform project ranking and tiering for the FY19 CoC NOFA competition. ODFC/CT-503 has adopted the following policies for the evaluation and scoring of projects for the FY19 HUD CoC application:

1) Housing First is a policy of the CT 503/ODFC CoC. The CoC will make efforts to reallocate non-compliant projects to providers that ensure a Housing First model will be implemented with the newly funded, reallocated project.

2) In advance of renewal project scoring, CoC-funded grantees will be provided with access to data on CAN performance and CoC participation in order to make corrections. CoC-funded grantees will also be asked to participate in ODFC Quarterly Monitoring and to make corrections to HMIS data to ensure accuracy for renewal project scoring.

3) Renewal projects will be scored in accordance with the 2019 Renewal Project Scoring Standards. Notes:

   a) First-year renewal projects and projects in operation for less than a full year will not be scored in 2019. Data for expansion projects will be reviewed to determine whether the data available allows for scoring of the project.

   b) Projects that were consolidated as part of the 2018 CoC NOFA Competition will be scored as a single project for the FY19 CoC NOFA scoring process.

   c) Renewal projects from the Danbury subregion formerly funded through the CT-505 CoC will participate in the project scoring process (with the exceptions noted above in 3a). However, given that the agencies administering these projects are unfamiliar with the CT-503 CoC's renewal project scoring criteria and that certain data may not be available, these projects will not be ranked based upon their score for 2019. (More information regarding ranking is available in the Project Ranking section of this document.)

4) Preliminary scores will be calculated and released by CoC staff, with assistance from the CoC consultant (DMA).

5) Grantees will be given an opportunity to appeal preliminary scores. See the "2019 Renewal Project Scoring Appeals Process" stated further on in this document for details.

6) The final scoring will be presented to the Funding Oversight Subcommittee for review and recommendation to the Non-Conflicted Members of the ODFC Coordinating Council.

7) The Non-Conflicted Members of the ODFC Coordinating Council will review the recommendations of the ODFC Funding Oversight Subcommittee regarding appeals, scoring and ranking of renewal projects, resolve any remaining issues, and vote on their approval and adoption.

8) The final scoring of renewal projects will be reported to the ODFC Executive Committee, distributed to CoC-funded grantees and posted on the ODFC website.

9) The CoC has adopted a Quarterly Monitoring process to assist projects in identifying performance issues and improving performance on an ongoing basis. Poor performing projects are expected to fully participate in this process and work to improve performance, seeking TA from the CoC where needed.

2019 Renewal Project Scoring Appeals Process

As part of the scoring of the ODFC/CT-503 Continuum of Care renewal projects, the CoC will utilize the following procedure to provide grantees with a process to have errors corrected and to provide additional information for issues that the grantee believes may be worth special consideration.

The renewal project scoring appeals process for data corrections and appeals is as follows:

- A preliminary scoring document will be distributed to each grantee for review that will include data on each project's performance on each scoring criteria and the related score.
- All grantees will have three (3) to five (5) business days to submit questions and appeals regarding performance data and/or scoring.
  - o Written appeals should be submitted as directed by the CoC. Grantees should use the form(s) provided by the CoC to submit an appeal.
  - o Only one agency will be able to submit an appeal for each project. This agency may be the grantee or a subrecipient. Grantees and subrecipients are expected to coordinate and determine which agency will submit the appeal. If two or more appeal forms for the same project are submitted, the appeals will be rejected and the agencies involved will be asked to re-submit a single appeal form for the project.
- Performance data and related scoring adjustments that need to be made based upon data or calculation errors will be corrected by ODFC staff or their consultants (DMA), with the grantee notified about any correction(s) made as quickly as possible.
- If the grantee raises an issue that must be addressed through an exception to the scoring policies as described in the 2019 Renewal Project Scoring Standards, the grantee's written appeal will be reviewed by the Funding Oversight Subcommittee.

- The Funding Oversight Subcommittee will evaluate all written appeals submitted and make a recommendation to the Non-Conflicted Members of the Coordinating Council regarding whether each appeal is granted or denied.
- The Non-Conflicted Members of the Coordinating Council will review Funding Oversight Subcommittee recommendations and, upon resolution of any remaining issues, vote to approve and adopt decisions.
- DMA/ODFC staff will adjust performance data and scores based on the disposition of each appeal.
- Grantees will be informed by email communication about the disposition of their written appeal by DMA/ODFC staff.
- Final scoring that incorporates appeal decisions will be determined and released per the "2019 Renewal Project Evaluation and Scoring Policy" stated earlier in this document.

2019 Renewal Project Reallocation

As stated earlier in this document, ODFC/CT-503 CoC will use project evaluation and scoring to determine which projects should be allocated funds under the FY19 CoC NOFA Competition. ODFC/CT-503 will employ a reallocation policy aimed at the following:

- Determining which projects should continue to receive funding based upon performance, meeting CoC needs and furthering HUD priorities.
- Determining which projects are underperforming and whether funds allocated to underperforming projects may better utilized if reallocated to another project.
- Determining whether projects are cost effective and, if not, should a project or a portion of a project be reallocated.
- Identifying whether funds are fully utilized by each project. If there is a risk that HUD might recapture funds, the CoC will seek to determine whether a reallocation plan should be implemented to ensure no loss of CoC funding.

The ODFC/CT-503 CoC's Reallocation policy will be adopted as follows:

- The Funding Oversight Subcommittee will review and recommend the general reallocation strategy to the Non-Conflicted Members of the ODFC Coordinating Council.
- The Non-Conflicted Members of the ODFC Coordinating Council will review and approve the adoption of the final reallocation strategy.

Reallocation of Poor Performing Projects

Using the 2018 Renewal Project Scoring Standards tool, projects will be scored across a variety of criteria covering a number of areas: data quality; severity of need of participants; project performance; agency performance/compliance; compliance with grant requirements; compliance with HUD priorities; compliance with Fairfield County Coordinated Access Network (CAN) policies; cost effectiveness; ODFC/CoC participation; and resolution of HUD monitoring findings.

Scores will be given for each criterion, with all scores summed for a total score for each project. High scores reflect strong performance and low scores reflect weak performance. Poor performing projects will be considered for reallocation and projects scoring the least number of points for two consecutive years (2018 and 2019) will be prioritized for reallocation. A project is considered to be poor performing when the project's score places the project in the bottom 25% of the projects scored in that year; projects that were not funded by HUD for FY18 will not be included in the 25%.

Projects subject to reallocation based on poor performance will be provided with an opportunity to submit an appeal. The Reallocation Appeals Policy and Process described further on in this section provides more detail.

Reallocation of Projects Based on Cost Effectiveness

As part of the FY17 CoC NOFA Competition, the ODFC/CT-503 CoC reallocated funds from projects based on a cost effectiveness strategy. The cost effectiveness strategy included the adoption of the following as cost standards:

- Services:
  - Family household: $5,500
  - Single adult household: $4,000
- Housing: amount spent per household should not exceed the FMR payment for the size of unit needed in the geographic area in which the unit is located

Unit information, household type and location of units was provided by grantees in 2017 and 2018 and updates will be solicited for 2019. Using the information provided by grantees, a total project maximum amount was calculated and projects which exceeded the maximum were subject to partial reallocation of the amount over the maximum.

In 2019, projects will again be reviewed for cost effectiveness using the standards adopted in 2019. Projects that exceed the maximum amount for services and/or housing will be considered for partial reallocation by the Funding Oversight Subcommittee. The Non-Conflicted Members of the Coordinating Council will review any recommended cost effectiveness reallocations recommended by the Funding Oversight Subcommittee and make the final determination regarding such reallocations.

Projects subject to cost effectiveness reallocation will be provided with an opportunity to submit an appeal. The Reallocation Appeals Policy and Process described further on in this section provides more detail.

Reallocation for Other Reasons

The CT-503 CoC will also consider reallocation of projects for other reasons, including:

- Lack of need within the CoC for the project
- Project funds are likely to be recaptured
- Monitoring indicates serious problems with the project

Projects subject to reallocation for any of these reasons will be provided with an opportunity to submit an appeal. The Reallocation Appeals Policy and Process described further on in this section provides more detail.

2019 Reallocation Process

Any project reallocations based upon increasing the project's cost effectiveness will occur as follows:

- The Funding Oversight Subcommittee will review and recommend a list of projects to be reallocated and a reallocation amount based upon the adopted cost effectiveness housing and services standards.
- The Non-Conflicted Members of the Coordinating Council will review the list of projects and amount to be reallocated to improve cost effectiveness and approve the adoption of that list as they deem appropriate.
- Grantees with projects subject to reallocation will be notified by phone of the reallocation decision by a representative from ODFC. Grantees will also be notified of the reallocation decision in writing via email. Grantees will be advised that CoC-funded projects that intend to continue to operate must do so at or below the ODFC/CT-503 CoC's cost standard. A form will be provided offering a list of options for moving forward, including:
    - The project will submit a renewal project application based on the reduced budget. This budget must meet the CoC's cost standards for services and housing.
    - The project cannot operate at full capacity without the funds dedicated for reallocation; thereby the project will reallocate project funds in addition to the Reallocation Amount determined by ODFC.
    - The project wishes to appeal the reallocation decision.
- The list of projects subject to reallocation to improve cost effectiveness will be posted on the ODFC website and distributed to CoC grantees.
- Grantees subject to reallocation will have three (3) to five (5) business days to submit an appeal. The Reallocation Appeals Policy and Process described further on in this section provides more detail.

Any reallocations determined due to poor project performance/compliance will occur as follows:

- The list of reallocations to occur based upon project performance/compliance will be determined through the renewal project scoring process.
- The Funding Oversight Subcommittee will review renewal projects with the lowest scores and recommend projects for reallocation to the Non-Conflicted Members of the Coordinating Council.
- The Non-Conflicted Members of the ODFC Coordinating Council will review and approve/adopt the projects to be reallocated due to poor project performance and compliance as they deem appropriate.
- Upon approval and adoption of the list of projects subject to reallocation due to poor project performance/compliance, the affected grantees will be notified by phone of the reallocation decision by a representative of ODFC. Grantees will also be notified of the reallocation decision in writing via email.
- Grantees subject to reallocation will have three (3) to five (5) business days to submit an appeal. The Reallocation Appeals Policy and Process described further on in this section provides more detail.

- A final list of all project reallocations to take place through the FY 2019 CoC NOFA will be posted on the ODFC website and distributed to all CoC grantees.

Any reallocations determined due to other reasons, such as lack of need within the CoC, recapture of funds or serious concerns identified through monitoring, will occur as follows:

- Upon determination by ODFC staff that a project may need to be reallocated due to an issue such as lack of need within the CoC, recapture of funds or serious concerns identified through monitoring, documentation will be collected for presentation to the relevant committees.
- The Funding Oversight Subcommittee will review documentation and make a recommendation to the Non-Conflicted Members of the Coordinating Council regarding reallocation of projects where this is deemed to be the appropriate response.
- The Non-Conflicted Members of the ODFC Coordinating Council will review and approve/adopt the projects to be reallocated where they deem there is sufficient documentation to support this action.
- Upon approval and adoption of the list of projects subject to reallocation, the affected grantees will be notified by phone of the reallocation decision by a representative of ODFC. Grantees will also be notified of the reallocation decision in writing via email.
- Grantees subject to reallocation will have three (3) to five (5) business days to submit an appeal. The Reallocation Appeals Policy and Process described further on in this section provides more detail.
- A final list of all project reallocations to take place through the FY 2019 CoC NOFA will be posted on the ODFC website and distributed to all CoC grantees.

2019 Reallocation Appeals Policy and Process

Grantees subject to reallocation for poor performance or cost effectiveness will have three (3) to five (5) business days from the date of notification of the reallocation to submit an appeal.

Written appeals should be submitted through the openingdoorsoffairfieldcounty@gmail.com email address, with the email subject line "Appeal of 2019 Reallocation-[Grant #]-[Agency Name]". Grantees wishing to submit an appeal for a project subject to reallocation must indicate their intent to appeal on the form that is provided by the CoC. The grantee is responsible for providing the information requested for the appeal.

The Funding Oversight Subcommittee will evaluate all written appeals submitted for review and make a recommendation to the Non-Conflicted Members of the ODFC Coordinating Council regarding whether each appeal should be granted or denied.

The Non-Conflicted Members of the ODFC Coordinating Council will review and approve/adopt the appeal decisions made by the Funding Oversight Subcommittee.

Grantees will be informed by email communication about the disposition of their written appeal.

New Project Selection

As part of the annual CoC NOFA Competition, the ODFC/CT-503 CoC may identify funds available for new projects. The CoC is committed to ensuring an open and transparent process for the selection of new projects. As such, where funding availability permits, the CoC will issue a new project solicitation for new projects to be distributed widely to interested parties.

New Project Priorities

In order to determine priorities for new projects, CoC staff and the CoC's consultant (DMA) will consult with the CoC's Executive Committee to solicit their input regarding priorities for new project funding. This information will be shared with the Funding Oversight Subcommittee and the Non-Conflicted Members of the Coordinating Council.

Drafting of New Project Solicitations

In order to ensure a fair and transparent process regarding the selection of new projects, the CoC will draft and issue new project solicitations as needed to identify projects that advance the priorities identified by the CoC. The process for drafting and release of new project solicitations is as follows:

- CoC staff and the CoC's consultant will draft the new project solicitation.
- The new project solicitations will be reviewed by the Funding Oversight Subcommittee. Upon satisfaction with the content and quality of the solicitations, the Funding Oversight Subcommittee will recommend them to the Non-Conflicted Members of the Coordinating Council for release.
- The Non-Conflicted Members of the Coordinating Council will review all new project solicitations. Upon satisfaction with the content and quality of the solicitations, the Non-Conflicted Members of the Coordinating Council will vote to approve the solicitations for release by the CoC.

Distribution of New Project Solicitations

Once new project solicitations are approved by the Non-Conflicted Members of the Coordinating Council, the CoC will release them to the public. The CoC will work to identify multiple outlets for distribution of the solicitations, including through the CoC's website and email distribution list, as well as those of related and partner organizations through the region and the state.

Review of New Project Pre-Applications

New project solicitations will request that those interested in applying submit a pre-application for CoC review. The information to be included in the pre-application will be detailed in the new project solicitation.

All pre-applications submitted by the deadline stated in the new project solicitation will be reviewed by the Funding Oversight Subcommittee. The Funding Oversight Subcommittee can request additional information from the applicants where clarification would be helpful in the decision-making process. For each pre-application submitted, the Funding Oversight Subcommittee will make a recommendation as to whether or not it should receive funding through the FY19 CoC NOFA Competition.

All recommendations made by the Funding Oversight Subcommittee will be sent to the Non-Conflicted Members of the Coordinating Council for review. Following this review, the Non-Conflicted Members of the Coordinating Council will vote on which pre-applications will be asked to submit a full application for a new project as part of the ODFC/CT-503 CoC's FY19 CoC Priority List.

All agencies submitting pre-applications will be notified in writing via email regarding the decision of the CoC in regards to the selection of new projects for inclusion on the CT-503 FY19 Priority List. In addition, the CoC will publicly post a list of new project pre-applications selected for inclusion on the CT-503 CoC FY19 Priority List as well as those not selected.

Upon selection, new project applicants must submit a new project application through the HUD e-snaps system in a timely manner and within the deadline established by the CoC.

2019 New Project Selection Appeals Policy and Process

New project applicants not selected by the CoC to submit an application for a new project in the CoC will have three (3) to five (5) business days from the date of notification to submit an appeal.

Written appeals should be submitted through the openingdoorsoffairfieldcounty@gmail.com email address, with the email subject line "Appeal of 2019 New Project Selection – [Agency Name]". Applicants must use the form that is provided by the CoC and are responsible for providing the information requested for the appeal.

The Funding Oversight Subcommittee will evaluate all written appeals submitted for review and make a recommendation to the **Non-Conflicted Members of the ODFC Coordinating Council** regarding whether each appeal should be granted or denied.

The Non-Conflicted Members of the ODFC Coordinating Council will review and approve/adopt the appeal decisions made by the Funding Oversight Subcommittee.

Applicants will be informed by email communication about the disposition of their written appeal.

Ranking of Projects for the Priority List

Project Ranking

The CoC expects that the 2019 CoC Competition NOFA will require the CoC to rank projects included on the 2019 Priority List. As part of this process, the CoC anticipates that projects will be sorted into Tier 1 and Tier 2. In past CoC Competitions, projects placed into Tier 2 have been scored by HUD in order to determine if they will receive CoC program funding.

Project ranking and placement of each project into Tier 1 or Tier 2 will be determined by several factors:

- For renewal projects, a significant portion of the project's rank will be based upon the project's performance, as determined through the Renewal Project Scoring process.
  - Please note the following exception: renewal projects from the Danbury subregion will participate in the project scoring process but will not be ranked by score given that the agencies administering these projects are unfamiliar with the CT-503 CoC's renewal project scoring criteria and certain data may not be available. These projects will therefore be ranked in Tier 1 for the FY19 CoC NOFA Competition by the Funding Oversight Subcommittee and the Non-Conflicted Members of the Coordinating Council.
- Discussion will be held by the Funding Oversight Subcommittee and the Non-Conflicted Members of the Coordinating Council regarding strategies for the ranking of renewal projects without a full year of operation or complete data.
- For all projects, CoC policies related to the placement of specific project types (i.e., HMIS, Planning, Supportive Services Only for coordinated entry/access, Permanent Supportive Housing, Rapid Re-Housing, Transitional Housing, New and/or Bonus projects, Danbury sub-region renewal projects) will be determined by the Funding Oversight Subcommittee and the Non-Conflicted Members of the Coordinating Council, with consideration of input provided by the Executive Committee.
- The Funding Oversight Subcommittee and Non-Conflicted Members of the Coordinating Council will review various ranking/tiering scenarios in order to determine the most competitive scoring options for projects placed into Tier 2.
- Additional factors, including CoC and HUD priorities, may be considered by the Funding Oversight Subcommittee and Non-Conflicted Members of the Coordinating Council in determining project ranking.

The process for determining project ranking and tiering will include the following:

- Once all project applications have been selected for inclusion on the 2019 Priority List or rejected (including selection of projects for reallocation and new project selections), final project ranking and tiering decisions will be made.
- The Funding Oversight Subcommittee will review various project ranking and tiering scenarios and recommend a preferred project ranking and tiering scenario to the Non-Conflicted Members of the Coordinating Council for approval and adoption.

- The Non-Conflicted Members of the ODFC Coordinating Council will review the project ranking/tiering recommendation(s) of the Funding Oversight Subcommittee and approve/adopt a scenario.
- Upon adoption of final project ranking and tiering for the 2019 Priority List, the CoC will publicly post the information and provide notification to grantees/applicants.

Applicant Notification & Public Posting

All applicants will be notified of the results of the ranking process to meet the deadline established in the 2019 CoC Competition NOFA. Applicants will be notified regarding the project's rank order on the 2019 Priority List, project placement into Tier 1 or Tier 2, or the rejection of their project for inclusion on the Priority List. The CoC will provide notification in writing via email. The CoC will also publicly post information on ranking and tiering of projects and the list of projects accepted or rejected for inclusion on the 2019 Priority List on the CoC's website.