

2018 ODFC / CT – 503 CoC Renewal Project Scoring Standards

FINAL: APPROVED 2018.06.25

#	Renewal Evaluation Criteria	2018 Benchmarks	Points	Notes	Calculation																
TIME PERIOD FOR DATA REVIEW: APR - 01/01/17-12/31/17; CAN DATA – 01/01/2017-12/31/17; TIMELINESS – 12/07/17-02/28/18																					
1. DATA QUALITY CRITERIA – 4 POINTS – DV PROJECTS NOT IN PARTICIPATING IN HMIS ARE EXCLUDED																					
1.1	PERSONALLY IDENTIFIABLE INFORMATION OVERALL SCORE: % of Error Rate for Personally Identifiable Information entered into CT HMIS	<5%	<p>MAX POINTS = 1</p> <table border="1"> <thead> <tr> <th>Points</th> <th>PSH/RRH/TH</th> </tr> </thead> <tbody> <tr> <td>0.5</td> <td>3.5-5%</td> </tr> <tr> <td>1.0</td> <td>0-3.5%</td> </tr> </tbody> </table>	Points	PSH/RRH/TH	0.5	3.5-5%	1.0	0-3.5%	Data Source: 2017 APR (CY17 Data)	APR Q6a. Data Quality: Personally Identifiable Information (PII) Overall Score - % of Error Rate										
Points	PSH/RRH/TH																				
0.5	3.5-5%																				
1.0	0-3.5%																				
1.2	<p>INCOME AND HOUSING DATA QUALITY: % of Error Rate for the following data points entered into CT HMIS:</p> <ul style="list-style-type: none"> a. Destination b. Income and Sources at Entry c. Income and Sources at Annual Assessment d. Income and Sources at Exit 	<ul style="list-style-type: none"> a. Destination – 0% b. Income and Sources at Entry - 0% c. Income and Sources at Annual Assessment – 0% d. Income and Sources at Exit - 0% 	<p>MAX POINTS = 2</p> <p>a. DESTINATION:</p> <table border="1"> <thead> <tr> <th>Points</th> <th>PSH/RR H/TH</th> </tr> </thead> <tbody> <tr> <td>0.5</td> <td>0%</td> </tr> </tbody> </table> <p>b. INCOME & SOURCES AT ENTRY:</p> <table border="1"> <thead> <tr> <th>Points</th> <th>PSH/RR H/TH</th> </tr> </thead> <tbody> <tr> <td>0.5</td> <td>0%</td> </tr> </tbody> </table> <p>c. INCOME & SOURCES AT ANNUAL ASSESSMENT:</p> <table border="1"> <thead> <tr> <th>Points</th> <th>PSH/RR H/TH</th> </tr> </thead> <tbody> <tr> <td>0.5</td> <td>0%</td> </tr> </tbody> </table> <p>d. INCOME & SOURCES AT EXIT:</p> <table border="1"> <thead> <tr> <th>Points</th> <th>PSH/RR H/TH</th> </tr> </thead> <tbody> <tr> <td>0.5</td> <td>0%</td> </tr> </tbody> </table>	Points	PSH/RR H/TH	0.5	0%	Points	PSH/RR H/TH	0.5	0%	Points	PSH/RR H/TH	0.5	0%	Points	PSH/RR H/TH	0.5	0%	Data Source: 2017 APR (CY17 Data)	<p>APR Q6c. Data Quality: Income and Housing Data Quality</p> <ul style="list-style-type: none"> Destination - % of Error Rate Income and Sources at Entry - % of Error Rate Income and Sources at Annual Assessment - % of Error Rate Income and Sources at Exit - % of Error Rate
Points	PSH/RR H/TH																				
0.5	0%																				
Points	PSH/RR H/TH																				
0.5	0%																				
Points	PSH/RR H/TH																				
0.5	0%																				
Points	PSH/RR H/TH																				
0.5	0%																				

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1.3	TIMELINESS OF DATA ENTRY: a. % of project entry records entered into HMIS within specified benchmark b. % of project exit records entered into HMIS within specified benchmark	a. 100% OF PROJECT ENTRY RECORDS INPUT WITHIN: PH – 0-10 days TH – 0-6 days b. 100% OF PROJECT EXIT RECORDS INPUT WITHIN: PH – 0-10 days TH – 0-6 days	MAX POINTS = 1 a. PROJECT ENTRY RECORDS: <table border="1"> <tr> <th>Points</th> <th>PSH/RR H/TH</th> </tr> <tr> <td>0.5</td> <td>100%</td> </tr> </table> b. PROJECT EXIT RECORDS: <table border="1"> <tr> <th>Points</th> <th>PSH/RR H/TH</th> </tr> <tr> <td>0.5</td> <td>100%</td> </tr> </table>	Points	PSH/RR H/TH	0.5	100%	Points	PSH/RR H/TH	0.5	100%	Data Source: HMIS Data Timeliness Report Time period examined: 12/07/17 – 2/28/18	HMIS Data Timeliness Report to be run by CCEH. Appeals will used agency-run APR “Q6e. Data Quality: Timeliness” From “2017-18 Data Quality and Data Timeliness Memorandum of Agreement”: <table border="1"> <thead> <tr> <th>Project type</th> <th>Data Benchmark</th> </tr> </thead> <tbody> <tr> <td>TH</td> <td>2 Business Days</td> </tr> <tr> <td>PH (RRH, PSH)</td> <td>Must be entered w/in 5 business days</td> </tr> </tbody> </table> Benchmarks in effect as of December 7, 2017 per MOU.	Project type	Data Benchmark	TH	2 Business Days	PH (RRH, PSH)	Must be entered w/in 5 business days
Points	PSH/RR H/TH																		
0.5	100%																		
Points	PSH/RR H/TH																		
0.5	100%																		
Project type	Data Benchmark																		
TH	2 Business Days																		
PH (RRH, PSH)	Must be entered w/in 5 business days																		
2. PERFORMANCE CRITERIA – PSH: 32 POINTS; RRH/TH: 37 POINTS																			
2.1	CAN REFERRALS W/HIGH NEED: % of CAN Referrals with VI-SPDAT score 10+	PSH - 30% RRH/TH - 20%	MAX POINTS = 4 <table border="1"> <tr> <th>Points</th> <th>PSH</th> <th>RRH/TH</th> </tr> <tr> <td>2</td> <td>30%-49%</td> <td>20%-39%</td> </tr> <tr> <td>4</td> <td>50%+</td> <td>40%+</td> </tr> </table>	Points	PSH	RRH/TH	2	30%-49%	20%-39%	4	50%+	40%+	Data Source: Fairfield County CAN records	CAN Staff to provide based upon CAN records					
Points	PSH	RRH/TH																	
2	30%-49%	20%-39%																	
4	50%+	40%+																	
2.2	INCREASE EARNED INCOME: % of all adult participants who increased earned income from entry to exit/follow up (leavers and stayers)	PSH - 15% RRH/TH – 40%	MAX POINTS = 4 <table border="1"> <tr> <th>Points</th> <th>PSH</th> <th>RRH/TH</th> </tr> <tr> <td>2</td> <td>15%-25%</td> <td>40%-49%</td> </tr> <tr> <td>4</td> <td>25%+</td> <td>50%+</td> </tr> </table>	Points	PSH	RRH/TH	2	15%-25%	40%-49%	4	25%+	50%+	Data Source: 2017 APR (CY17 Data) Excludes participants not yet required to have an annual assessment and where adults refused to provide information	APR Q 19a3: Cash Client Income Change – Income Source- by Entry and Latest Status/Exit; Q18 Client Cash Income Category - Earned/Other Income Category - by Entry and Annual Assessment/Exit Status <u>Numerator:</u> (Q19a3 Number of Adults w/Earned Income-Retained Income Category and Increased \$ at Annual (Stayers) or Exit (Leavers)) + (Q19a3 Number of Adults w/Earned Income-Did Not Have the Income Category at Entry and Gained the Income Category at Annual (Stayers) or Exit (Leavers)) <u>Denominator:</u> ((Q18 Adults at Annual (Stayers)-Total Adults + Q18 Adults at Exit (Leavers)-Total Adults)) – (Q18 Adults at Annual (Stayers)-Number of adult stayers not yet required to have an annual assessment) – (Q18 Adults at Annual (Stayers)-Client Doesn’t Know/Client Refused) – (Q18 Adults at Exit (Leavers)-Client Doesn’t Know/Client Refused)					
Points	PSH	RRH/TH																	
2	15%-25%	40%-49%																	
4	25%+	50%+																	

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#	Renewal Evaluation Criteria	2018 Benchmarks	Points	Notes	Calculation									
2.3	INCREASE OTHER INCOME: % of all adult participants who increased other income from entry to exit/follow up (leavers and stayers)	PSH - 35% RRH/TH – 25%	<p>MAX POINTS = 4</p> <table border="1"> <thead> <tr> <th>Points</th> <th>PSH</th> <th>RRH/TH</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>35%- 49%</td> <td>25%- 39%</td> </tr> <tr> <td>4</td> <td>50%+</td> <td>40%+</td> </tr> </tbody> </table>	Points	PSH	RRH/TH	2	35%- 49%	25%- 39%	4	50%+	40%+	Data Source: 2017 APR (CY17 Data) Excludes participants not yet required to have an annual assessment and where adults refused to provide information	<p>APR Q 19a3: Cash Client Income Change – Income Source- by Entry and Latest Status/Exit Q18 Client Cash Income Category - Earned/Other Income Category - by Entry and Annual Assessment/Exit Status</p> <p><u>Numerator:</u> (Q19a3 Number of Adults w/Other Income-Retained Income Category and Increased \$ at Annual (Stayers) or Exit (Leavers)) + (Q19a3 Number of Adults w/Other Income-Did Not Have the Income Category at Entry and Gained the Income Category at Annual (Stayers) or Exit (Leavers))</p> <p><u>Denominator:</u> ((Q18 Adults at Annual (Stayers)-Total Adults + Q18 Adults at Exit (Leavers)-Total Adults) – (Q18 Adults at Annual (Stayers)-Number of adult stayers not yet required to have an annual assessment) – (Q18 Adults at Annual (Stayers)-Client Doesn't Know/Client Refused) – (Q18 Adults at Exit (Leavers)-Client Doesn't Know/Client Refused))</p>
Points	PSH	RRH/TH												
2	35%- 49%	25%- 39%												
4	50%+	40%+												
2.4	PARTICIPANTS w/ANY INCOME: % of adult participants with 1+ source of income (leavers and stayers)	70%	<p>MAX POINTS = 4</p> <table border="1"> <thead> <tr> <th>Points</th> <th>PSH/RRH/TH</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>70-79%</td> </tr> <tr> <td>2</td> <td>80-89%</td> </tr> <tr> <td>4</td> <td>90%+</td> </tr> </tbody> </table>	Points	PSH/RRH/TH	1	70-79%	2	80-89%	4	90%+	Data Source: 2017 APR (CY17 Data) Excludes participants not yet required to have an annual assessment and where adults refused to provide information	<p>APR Q18 Client Cash Income Category - Earned/Other Income Category - by Entry and Annual Assessment/Exit Status</p> <p><u>Numerator:</u> (Q18 Adults at Annual (Stayers)-1 or more source of income) + (Q18 Adults at Exit (Leavers)-1 or more source of income)</p> <p><u>Denominator:</u> ((Q18 Adults at Annual (Stayers)-Total Adults) + (Q18 Adults at Exit (Leavers)-Total Adults)) – (Q18 Adults at Annual (Stayers)-Number of adult stayers not yet required to have annual assessment) – ((Q18 Adults at Annual (Stayers)-Adults with Client Doesn't Know/Client Refused Income Information) +)Q18 Adults at Exit (Leavers)-Adults with Client Doesn't Know/Client Refused Income Information))</p>	
Points	PSH/RRH/TH													
1	70-79%													
2	80-89%													
4	90%+													

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#	Renewal Evaluation Criteria	2018 Benchmarks	Points	Notes	Calculation						
2.5	PARTICIPANTS CONNECTED TO MAINSTREAM BENEFITS: Percentage of adult participants with 1+ source of Non-Cash benefits (SNAP, WIC, TANF, others, etc.)	PSH/RRH/TH: 80%	<p>MAX POINTS = 4</p> <table border="1"> <thead> <tr> <th>Points</th> <th>PSH/RRH/TH</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>80%-89%</td> </tr> <tr> <td>4</td> <td>90%+</td> </tr> </tbody> </table>	Points	PSH/RRH/TH	2	80%-89%	4	90%+	Data Source: 2017 APR (CY17 Data) Excludes participants not yet required to have an annual assessment and where adults refused to provide information	<p>APR Q20b Number of Non-Cash Benefit Sources; APR Q18 Client Cash Income Category - Earned/Other Income Category - by Entry and Annual Assessment/Exit Status</p> <p><u>Numerator:</u> (Q20b Benefit at Latest Annual Assessment for Stayers-1 + Source(s)) + (Q20b Benefit at Exit for Leavers-1 + Source(s))</p> <p><u>Denominator:</u> ((Q20b Benefit at Latest Annual Assessment for Stayers-Total) + (Q20b Benefit at Exit for Leavers-Total)) – (Q18 Number of Stayers-Number of adult stayers not yet required to have an annual assessment) – (Q20b Benefit at Latest Annual Assessment for Stayers-Client Doesn't Know/Client Refused) – (Q20b Benefit at Exit for Leavers-Client Doesn't Know/Client Refused)</p>
Points	PSH/RRH/TH										
2	80%-89%										
4	90%+										
2.6	PARTICIPANTS CONNECTED TO HEALTH INSURANCE: Percentage of all participants with 1+ source of health insurance	PSH/RRH/TH: 90%	<p>MAX POINTS = 2</p> <table border="1"> <thead> <tr> <th>Points</th> <th>PSH/RRH/TH</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>90%+</td> </tr> </tbody> </table>	Points	PSH/RRH/TH	2	90%+	Data Source: 2017 APR (CY17 Data) Excludes participants not yet required to have an annual assessment and where adults refused to provide information	<p>APR Q21: Health Insurance; APR Q1 Report Validation Table</p> <p><u>Numerator:</u> (Q21 Latest Annual Assessment for Stayers-1 Source of Health Insurance) + (Q21 Latest Annual Assessment for Stayers-More than 1 Source of Health Insurance) + (Q21 Exit for Leavers-1 Source of Health Insurance) + (Q21 Exit for Leavers-More than 1 Source of Health Insurance)</p> <p><u>Denominator:</u> ((Q1 Number of Stayers) + (Q1 Number of Leavers)) – (Q21 Latest Annual Assessment for Stayers-Number of Stayers not yet Required to Have an Annual Assessment) – (Q21 Latest Annual Assessment for Stayers-Client Doesn't Know/Client Refused) – (Q21 Exit for Leavers-Client Doesn't Know/Client Refused)</p>		
Points	PSH/RRH/TH										
2	90%+										

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2.7	<p>LENGTH OF STAY - RRH/TH ONLY: Length of stay for all participants is 12 months or less Note: Excludes DV projects and youth-serving projects</p>	<p>RRH: 95% TH: 85%</p>	<p>MAX POINTS = 5</p> <table border="1"> <thead> <tr> <th>Points</th> <th>RRH</th> <th>TH</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>95%-99%</td> <td>85%-94%</td> </tr> <tr> <td>5</td> <td>100%</td> <td>95%+</td> </tr> </tbody> </table>	Points	RRH	TH	3	95%-99%	85%-94%	5	100%	95%+	<p>Data Source: 2017 APR (CY17 Data) Excluded clients must be stated w/documentation provided in the 2018 Renewal Project Summary Form.</p>	<p>Excluded DV and youth participants must be stated as requested in the 2018 Renewal Project Summary Form with supporting documentation provided.</p> <p>APR Q22a1: Length of Participation – CoC Projects</p> <p><u>Numerator:</u> (Total- 30 days or less) + (Total-31 to 60 days) + (Total-61 to 90 days) + (Total-91 to 180 days) + (Total-181 to 365 days)</p> <p><u>Denominator:</u> (Total-Total)</p>			
Points	RRH	TH															
3	95%-99%	85%-94%															
5	100%	95%+															
2.8	<p>EXIT TO PH DESTINATION: a. PSH: Percentage of all participants who remain in PSH or exited to permanent housing b. RRH/TH: Percentage of all participant leavers who exited to Permanent Housing</p>	<p>a. PSH: 95% b. RRH/TH: 90%</p>	<p>MAX POINTS = 6</p> <p>a. PSH:</p> <table border="1"> <thead> <tr> <th>Points</th> <th>PSH</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>95%-99%</td> </tr> <tr> <td>6</td> <td>100%</td> </tr> </tbody> </table> <p>b. RRH/TH</p> <table border="1"> <thead> <tr> <th>Points</th> <th>RRH/TH</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>90%-99%</td> </tr> <tr> <td>6</td> <td>100%</td> </tr> </tbody> </table>	Points	PSH	3	95%-99%	6	100%	Points	RRH/TH	3	90%-99%	6	100%	<p>Data Source: 2017 APR (CY17 Data)</p> <p>Excludes “Deceased” and persons exiting to the following destinations:</p> <ul style="list-style-type: none"> Foster care home or group foster care home Hospital or other residential non-psychiatric medical facility Long-term care facility or nursing home 	<ul style="list-style-type: none"> PSH APR Q1 Report Validation Table; Q22a1: Length of Participation – CoC Projects; Q23a: Exit Destination – More Than 90 Days; Q23b: Exit Destination – 90 Days or Less <u>Numerator:</u> (Q22a1 Stayers-Total) + (Q23a-Total persons exiting to positive housing destinations) + (Q23b-Total persons exiting to positive housing destinations) <u>Denominator:</u> Q1 All Persons – (Q23a-Total persons whose destinations excluded them from the calculation) – (Q23b-Total persons whose destinations excluded them from the calculation) RRH/TH APR Q23a: Exit Destination – More Than 90 Days & Q23b: Exit Destination – 90 Days or Less <u>Numerator:</u> (Q23a-Total persons exiting to positive housing destinations) + (Q23b-Total persons exiting to positive housing destinations) <p><u>Denominator:</u> ((Q23a Total-Total) + (Q23b Total-Total)) – (Q23a-Total persons whose destinations excluded them from the calculation) – (Q23b-Total persons whose destinations excluded them from the calculation)</p>
Points	PSH																
3	95%-99%																
6	100%																
Points	RRH/TH																
3	90%-99%																
6	100%																

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2.9	HOUSING STABILITY: % returns to homelessness within 6 months of program exit Note: Excludes DV Projects	<5%	<p>MAX POINTS = 4</p> <table border="1"> <thead> <tr> <th>Points</th> <th>PSH/RRH/TH</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>>0%-5%</td> </tr> <tr> <td>4</td> <td>0%</td> </tr> </tbody> </table>	Points	PSH/RRH/TH	2	>0%-5%	4	0%	Data Source: HMIS/SPM data Returns to ES, TH, SH	<p>SPM 2ab Data File – Returns to Homelessness</p> <p><u>Numerator:</u> # of Clients w/Returned on Begin Date within 6 months of Exited on End Date and returned to ES, TH or SH project (Returns 1/1/17-12/31/17)</p> <p><u>Denominator:</u> # Clients who exited from program</p>
Points	PSH/RRH/TH										
2	>0%-5%										
4	0%										
3. GRANT MANAGEMENT CRITERIA – 16 POINTS											
3.1	UTILIZATION RATE: Occupancy rate	95%	<p>MAX POINTS = 5</p> <table border="1"> <thead> <tr> <th>Points</th> <th>PSH/RRH/TH</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>95%-99%</td> </tr> <tr> <td>5</td> <td>100%</td> </tr> </tbody> </table>	Points	PSH/RRH/TH	3	95%-99%	5	100%	Data Source: 2017 APR (CY17 Data) If projects with 6 units or less do not meet the benchmark, use a 3-year average. Information provided in the 2018 Renewal Project Summary Form will be considered in calculating utilization.	<p>Information provided in the 2018 Renewal Project Summary Form will be considered in calculating utilization.</p> <p>APR Q8b Point-in-Time Count of Households on the Last Wednesday; 2017 Project App # Units</p> <p><u>Numerator:</u> Average of Q8b Point-in-Time Count of Households Served on the Last Wednesday in Jan, April, July, October</p> <p><u>Denominator:</u> # Units per 2017 Project Applications (and prior years where applicable)</p>
Points	PSH/RRH/TH										
3	95%-99%										
5	100%										
3.2	FUNDS RECAPTURED BY HUD: % of funds drawn down from prior year's HUD grant	95%	<p>MAX POINTS = 5</p> <table border="1"> <thead> <tr> <th>Points</th> <th>PSH/RRH/TH</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>95%-99%</td> </tr> <tr> <td>5</td> <td>100%</td> </tr> </tbody> </table>	Points	PSH/RRH/TH	3	95%-99%	5	100%	Data Source: eLOCCS <ul style="list-style-type: none"> Instructions In Project Renewal Summary Form Grantees can provide two full years and explanation of irregularities for consideration. 	<p>eLOCCS Summary page</p> <p><u>Numerator:</u> eLOCCS Total Drawdowns</p> <p><u>Denominator:</u> Total ARA amount on applicable GIW (2016 or 2017)</p>
Points	PSH/RRH/TH										
3	95%-99%										
5	100%										

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3.3	DRAWDOWN RATES: HUD Drawdown Quarterly	Each drawdown within 90 days - Yes/No	<p>MAX POINTS = 3</p> <table border="1"> <tr> <td>Points</td> <td>PSH/RRH/TH</td> </tr> <tr> <td>3</td> <td>Yes</td> </tr> </table>	Points	PSH/RRH/TH	3	Yes	Data Source: eLOCCS Instructions in 2018 Renewal Project Summary Form	eLOCCS Summary page Review dates of draws to confirm quarterly drawdown: <ul style="list-style-type: none"> Grantees can provide two full years and explanation of reasons for any irregularities for consideration in scoring. Will only consider quarters for which grant funds are available. No penalty will be assessed for projects where funds are fully drawn down prior to completion of all four quarters, as long as funds are drawn quarterly until completely drawn down
Points	PSH/RRH/TH								
3	Yes								
3.4	COMPLIANCE WITH HUD REQUIREMENTS: Environmental Review Documentation within 5 years	<=5 years - Yes/No	<p>MAX POINTS = 1</p> <table border="1"> <tr> <td>Points</td> <td>PH/TH</td> </tr> <tr> <td>1</td> <td>Yes</td> </tr> </table>	Points	PH/TH	1	Yes	Data Source: Agency Instructions in 2018 Renewal Project Summary Form	Dates on Environmental Review Documentation within last 5 years
Points	PH/TH								
1	Yes								
3.5	TIMELY APR SUBMISSION: APR submitted within required time	Yes/No	<p>MAX POINTS = 2</p> <table border="1"> <tr> <td>Points</td> <td>PH/TH</td> </tr> <tr> <td>2</td> <td>Yes</td> </tr> </table>	Points	PH/TH	2	Yes	Data Source: Sage Submissions Instructions in 2018 Renewal Project Summary Form	Review of documentation requested in 2018 Renewal Project Summary Form Agencies that are given an extension or exemption for their APR submission by HUD must provide documentation from HUD to that effect.
Points	PH/TH								
2	Yes								
4. AGENCY COMPLIANCE AND PARTICIPATION– 12 POINTS									
4.1	DISCHARGE/APEALS POLICY: Agency-level written discharge policy and appeals process	Policy & Appeals Process Provided - Yes/No	<p>MAX POINTS = 1</p> <table border="1"> <tr> <td>Points</td> <td>PH/TH</td> </tr> <tr> <td>1</td> <td>Yes</td> </tr> </table>	Points	PH/TH	1	Yes	Data Source: Agency	Review documentation to ensure inclusion of discharge policies and appeals process
Points	PH/TH								
1	Yes								
4.2	CLIENT DATA CONFIDENTIALITY: Agency-level written procedures to ensure confidentiality of client data	Procedures Provided - Yes/No	<p>MAX POINTS = 1</p> <table border="1"> <tr> <td>Points</td> <td>PH/TH</td> </tr> <tr> <td>1</td> <td>Yes</td> </tr> </table>	Points	PH/TH	1	Yes	Data Source: Agency	Review documentation to ensure inclusion of written procedures to ensure confidentiality of client data
Points	PH/TH								
1	Yes								
4.3	EQUAL ACCESS POLICY: Agency-level written policy to ensure compliance with HUD Equal Access Final Rule (Sept 2016)	Policy Provided – Yes/No	<p>MAX POINTS = 1</p> <table border="1"> <tr> <td>Points</td> <td>PH/TH</td> </tr> <tr> <td>1</td> <td>Yes</td> </tr> </table>	Points	PH/TH	1	Yes	Data Source: Agency	Review documentation to ensure inclusion of policies in compliance with HUD Equal Access Final Rule (Sept 2016)
Points	PH/TH								
1	Yes								

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4.4	COC COMMITTEE PARTICIPATION: Agency staff participate in at least one CoC Committee	Yes/No	MAX POINTS = 1 Points PH/TH 1 Yes	Source: ODFC records	Review of ODFC records indicates that agency participates in at least one CoC Committee
4.5	PIT PARTICIPATION: Agency/project participates in 2018 Point-in-Time Count and enters data collected in timely manner	Yes/No	MAX POINTS = 1 Points PH/TH 1 Yes	Source: ODFC records	Review of ODFC records indicates that agency/project participated in 2018 Point-In-Time Count and entered PIT data collected by the established deadline
4.6	CAN PARTICIPATION: Agency has submitted a signed Fairfield County Coordinated Access Network Memorandum of Understanding	Yes/No	MAX POINTS = 2 Points PH/TH 2 Yes	Source: CAN records	Review of CAN records indicates that the agency has submitted a Fairfield County CAN MOU.
4.7	QUARTERLY MONITORING PARTICIPATION: a. Agency/project participates in the HDC Quarterly Monitoring process b. Quarterly Monitoring report is submitted on time for the project	a. Yes/No b. Yes/No	MAX POINTS = 4 a. HDC Meeting Participation Points PH/TH 2 Yes b. Quarterly Monitoring Report Submitted Points PH/TH 2 Yes	Source: ODFC records	a. Review of ODFC records indicates that agency/project participated in the CoC's Quarterly Monitoring Process. Participation includes following activities specified in the 2017-18 Data Quality and Data Timeliness MOA. b. Review of ODFC records indicates that the agency submitted the project's Quarterly Monitoring report and APR on time for the April Quarterly Monitoring submission.
4.8	SOAR CERTIFICATION/ PARTICIPATION: Agency meets at least one of the following conditions: 1. Agency has a SOAR-certified staff member 2. Agency participated in 5/8/18 SOAR information session 3. Agency has a staff member registered to participate in the June 2018 training cohort 4. Agency has staff registered for online SOAR training	Yes/No	MAX POINTS = 1 Points PH/TH 1 Yes	Source: ODFC records	ODFC records indicate that the Agency has met at least one of the following conditions: 1. Agency has a SOAR-certified staff member 2. Agency participated in 5/8/18 SOAR information session 3. Agency has a staff member registered to participate in the June 2018 training cohort 4. Agency has staff registered for online SOAR training
5. HUD PRIORITIES – PSH: 10 POINTS; RRH/TH: 5 POINTS					
5.1	HOUSING FIRST: The project follows a Housing First Model	Yes/No	MAX POINTS = 5 Points PSH/RRH/TH 5 Yes	Data Source: 2018 Renewal Project Summary Form	2018 Renewal Project Summary Form: Agency's written commitment that the project will follow a Housing First approach where asked in the 2018 CoC project application.

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#	Renewal Evaluation Criteria	2018 Benchmarks	Points	Notes	Calculation				
5.2	PSH DEDICATED FOR CHRONIC: PSH Only: PSH Bed Inventory is dedicated to fill all beds with chronically homeless	PSH: 100% CH Beds Dedicated	MAX POINTS = 5 <table border="1"> <tr> <td>Points</td> <td>PSH</td> </tr> <tr> <td>5</td> <td>100%</td> </tr> </table>	Points	PSH	5	100%	Data Source: 2018 Renewal Project Summary Form	2018 Renewal Project Summary Form: Agency's written commitment to dedicate all beds for chronic in 2018 CoC project application.
Points	PSH								
5	100%								
6. FAIRFIELD COUNTY COORDINATED ACCESS NETWORK (CAN) PARTICIPATION CRITERIA – 18 POINTS ONLY PROJECTS THAT ARE DETERMINED TO BE 100% CAN COMPLIANT ARE ELIGIBLE FOR POINTS IN THIS CATEGORY									
6.1	<p>THIS IS A THRESHOLD REQUIREMENT – ONLY PROJECTS FOUND TO HAVE REPORTED AND FILLED ALL VACANCIES THROUGH THE CAN WILL BE ELIGIBLE FOR POINTS IN SECTION 6 - FAIRFIELD COUNTY COORDINATED ACCESS NETWORK (CAN) PARTICIPATION CRITERIA</p> <p>VACANCIES REPORTED: 100% project vacancies are reported to and filled through the Fairfield County CAN</p> <p><i>Note: Projects serving HIV/AIDS participants and DV projects may be exempt based upon review by the Funding Oversight Subcommittee.</i></p>	Yes/No	NO POINTS THRESHOLD REQUIREMENT	Data Source: Fairfield County Coordinated Access Network (CAN) Data and HMIS records	<ul style="list-style-type: none"> • Cross-reference HMIS data on program entries to vacancies reported to FCCAN • HPM Facilitators will also be consulted to review data 				
6.2	<p>PARTICIPANT ELIGIBILITY: Project fills vacancies through the FCCAN Housing Placement process, ensuring at least 1 Adult Participant per HH w/previous residence that indicates qualified literal homelessness¹</p> <p><i>Note: Projects serving HIV/AIDS participants and DV projects may be exempt based upon review by the Funding Oversight Subcommittee.</i></p>	100% of Households	MAX POINTS = 5 <table border="1"> <tr> <td>Points</td> <td>PSH/RRH/TH</td> </tr> <tr> <td>5</td> <td>100%</td> </tr> </table>	Points	PSH/RRH/TH	5	100%	Data Source: Fairfield County Coordinated Access Network (CAN) Data and HMIS	<p>FCCAN and HMIS data on project entries from 1-1-2017 to 12-31-2017 will be cross-referenced with CAN data on client eligibility</p> <ul style="list-style-type: none"> • Participant eligibility for projects with funding requirements to serve subpopulations will be reviewed and considered in scoring.
Points	PSH/RRH/TH								
5	100%								

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#	Renewal Evaluation Criteria	2018 Benchmarks	Points	Notes	Calculation												
6.3	<p>LENGTH OF TIME FROM CAN REFERRAL TO AGENCY RESPONSE: Agencies responds to CAN referrals in timely manner</p> <p>Note: Projects serving HIV/AIDS participants and DV projects may be exempt based upon review by the Funding Oversight Subcommittee.</p>	<p>Measures business days between date of FCCAN referral and agency response.</p> <p>Project average number of days will be assessed in quintiles. Projects with the lowest average are in the top quintile. Projects with highest average are in the lowest quintile.</p>	<p>MAX POINTS = 5</p> <table border="1" data-bbox="890 435 1245 764"> <thead> <tr> <th data-bbox="890 435 978 467">Points</th> <th data-bbox="978 435 1245 467">PH/TH</th> </tr> </thead> <tbody> <tr> <td data-bbox="890 467 978 526">5</td> <td data-bbox="978 467 1245 526">Average # of Days- top fifth of projects</td> </tr> <tr> <td data-bbox="890 526 978 584">3</td> <td data-bbox="978 526 1245 584">Average # of Days is in 21-40% of projects</td> </tr> <tr> <td data-bbox="890 584 978 643">2</td> <td data-bbox="978 584 1245 643">Average # of Days is in 41-60% of projects</td> </tr> <tr> <td data-bbox="890 643 978 701">1</td> <td data-bbox="978 643 1245 701">Average # of Days is in 61-80% of projects</td> </tr> <tr> <td data-bbox="890 701 978 764">0</td> <td data-bbox="978 701 1245 764">Average # of Days is in lowest fifth of projects</td> </tr> </tbody> </table>	Points	PH/TH	5	Average # of Days- top fifth of projects	3	Average # of Days is in 21-40% of projects	2	Average # of Days is in 41-60% of projects	1	Average # of Days is in 61-80% of projects	0	Average # of Days is in lowest fifth of projects	<p>Data Source: Fairfield County Coordinated Access Network (CAN) Data</p>	<ul style="list-style-type: none"> • Projects will not be scored unless fully compliant with CAN policies and procedures and housing placement process. • Measured by time between Referral Date and Agency Response Date • All referrals scored, even those which are not accepted.
Points	PH/TH																
5	Average # of Days- top fifth of projects																
3	Average # of Days is in 21-40% of projects																
2	Average # of Days is in 41-60% of projects																
1	Average # of Days is in 61-80% of projects																
0	Average # of Days is in lowest fifth of projects																

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#	Renewal Evaluation Criteria	2018 Benchmarks	Points	Notes	Calculation												
6.4	<p>LENGTH OF TIME FROM AGENCY REFERRAL ACCEPTANCE TO HOUSING PLACEMENT: Referral accepted by agency must be housed in a timely manner</p> <p>Note: Projects serving HIV/AIDS participants and DV projects may be exempt based upon review by the Funding Oversight Subcommittee.</p>	<p>Measures business days between date of agency referral acceptance and date when participant is housed.</p> <p>Project average number of days will be assessed in quintiles. Projects with the lowest average are in the top quintile. Projects with highest average are in the lowest quintile.</p>	<p>MAX POINTS = 5</p> <table border="1" data-bbox="890 451 1245 781"> <thead> <tr> <th>Points</th> <th>PH/TH</th> </tr> </thead> <tbody> <tr> <td>5</td> <td>Average # of Days- top fifth of projects</td> </tr> <tr> <td>3</td> <td>Average # of Days is in 21-40% of projects</td> </tr> <tr> <td>2</td> <td>Average # of Days is in 41-60% of projects</td> </tr> <tr> <td>1</td> <td>Average # of Days is in 61-80% of projects</td> </tr> <tr> <td>0</td> <td>Average # of Days is in lowest fifth of projects</td> </tr> </tbody> </table>	Points	PH/TH	5	Average # of Days- top fifth of projects	3	Average # of Days is in 21-40% of projects	2	Average # of Days is in 41-60% of projects	1	Average # of Days is in 61-80% of projects	0	Average # of Days is in lowest fifth of projects	<p>Data Source: Fairfield County Coordinated Access Network (CAN) Data and HMIS 2018 Renewal Project Summary Form</p>	<ul style="list-style-type: none"> Projects will not be scored unless fully compliant with CAN policies and procedures and housing placement process. Use FC CAN data on accepted referrals Measured by time between Referral Acceptance Date and Date Housed
Points	PH/TH																
5	Average # of Days- top fifth of projects																
3	Average # of Days is in 21-40% of projects																
2	Average # of Days is in 41-60% of projects																
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#	Renewal Evaluation Criteria	2018 Benchmarks	Points	Notes	Calculation												
6.5	<p>CAN REFERRAL DENIAL RATE: % of CAN referrals denied by agency for reasons that are not on list of acceptable denials</p> <p><i>Note: Projects serving HIV/AIDS participants and DV projects may be exempt based upon review by the Funding Oversight Subcommittee</i></p>	0% of referrals denied	<p>MAX POINTS = 3</p> <table border="1"> <thead> <tr> <th>Points</th> <th>PH/TH</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>0%</td> </tr> </tbody> </table>	Points	PH/TH	3	0%	Data Source: Fairfield County Coordinated Access Network (CAN) Data	<ul style="list-style-type: none"> Projects will not be scored unless fully compliant with CAN policies and procedures and housing placement process. Use FC CAN data on accepted and denied referrals The following reasons will be considered acceptable reasons for a denied referral: <ul style="list-style-type: none"> Criminal background that precludes placement in the specific housing location offered by project (ex: participant is on the sex offender registry and project is within proximity of school/park/etc., NOT simply the presence of a criminal background) Handicap accessibility (match was made without knowledge that client needed accessible unit or that the unit was not handicap accessible) Error was made by HPM (client didn't meet funder-required eligibility criteria, missing diagnosis, etc.) 								
Points	PH/TH																
3	0%																
7. COST EFFECTIVENESS CRITERIA – 8 POINTS																	
7.1	<p>COST EFFECTIVENESS – COST PER UNIT/HOUSEHOLD SERVED: PSH - Average cost unit/household served RRH/TH - Average cost per household served</p>	<p>Project Average Household Cost to CoC Project Maximum Average Cost Ratio will be assessed in quintiles. Projects with the lowest cost ratios are in the top quintile. Projects with highest cost ratios are in the lowest quintile.</p>	<p>MAX POINTS = 4 Quintiles for scattered-site projects and site-based projects will be assessed separately.</p> <table border="1"> <thead> <tr> <th>Points</th> <th>PH/TH</th> </tr> </thead> <tbody> <tr> <td>4</td> <td>Project Cost Ratio in top fifth of projects</td> </tr> <tr> <td>3</td> <td>Project Cost Ratio in 21-40% of projects</td> </tr> <tr> <td>2</td> <td>Project Cost Ratio in 41-60% of projects</td> </tr> <tr> <td>1</td> <td>Project Cost Ratio in 61-80% of projects</td> </tr> <tr> <td>0</td> <td>Project Cost Ratio in lowest fifth of projects</td> </tr> </tbody> </table>	Points	PH/TH	4	Project Cost Ratio in top fifth of projects	3	Project Cost Ratio in 21-40% of projects	2	Project Cost Ratio in 41-60% of projects	1	Project Cost Ratio in 61-80% of projects	0	Project Cost Ratio in lowest fifth of projects	Data Source: 2018 GIW, 2017 Project Application budget/award, Renewal Project Summary Form, APR, Project Unit Count Form	<p>Calculation for Project Average per Household Cost: <u>Numerator</u>: GIW Total ARA Amount <u>Denominator</u>: # of units or households served (Project renewal Summary Form/Project Units Count Form)</p> <p>CoC Project Maximum Average Per Household Cost Allowed: <u>Numerator</u>: (# of households served x CoC services cost standard) + (# of housing units x FMR) <u>Denominator</u>: # of households served</p> <p>Project Average Household Cost to CoC Project Maximum Average Cost Ratio: <u>Numerator</u>: Project Average per Household Cost <u>Denominator</u>: Project Average Maximum Per Household Cost Allowed</p>
Points	PH/TH																
4	Project Cost Ratio in top fifth of projects																
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#	Renewal Evaluation Criteria	2018 Benchmarks	Points	Notes	Calculation												
7.2	COST EFFECTIVENESS – COST PER POSITIVE EXIT: PSH - Average cost per household that remains or exits to Permanent Housing destination. RRH/TH - Average cost per exit to Permanent Housing destination.	Project Average Household Cost will be assessed in quintiles. Projects with the lowest average costs will be in the top quintile. Projects with highest average costs will be in the lowest quintile.	<p>MAX POINTS = 4</p> <p>Quintiles for scattered-site projects and site-based projects will be assessed separately.</p> <table border="1"> <thead> <tr> <th>Points</th> <th>PH/TH</th> </tr> </thead> <tbody> <tr> <td>4</td> <td>Project Average Cost in top fifth of projects</td> </tr> <tr> <td>3</td> <td>Project Average Cost in 21-40% of projects</td> </tr> <tr> <td>2</td> <td>Project Average Cost in 41-60% of projects</td> </tr> <tr> <td>1</td> <td>Project Average Cost in 61-80% of projects</td> </tr> <tr> <td>0</td> <td>Project Average Cost in lowest fifth of projects</td> </tr> </tbody> </table>	Points	PH/TH	4	Project Average Cost in top fifth of projects	3	Project Average Cost in 21-40% of projects	2	Project Average Cost in 41-60% of projects	1	Project Average Cost in 61-80% of projects	0	Project Average Cost in lowest fifth of projects	Data Source: 2018 GIW, 2017 Project Application budget/award, Renewal Project Summary Form, APR, Project Unit Count Form	<p>Calculation for PSH: <u>Numerator:</u> GIW Total ARA Amount <u>Denominator:</u> (APR Q1 Number Adult Stayers + Q23 Permanent Destinations Subtotal + Q24 Permanent Destinations Subtotal)</p> <p>Calculation for RRH/TH: <u>Numerator:</u> GIW Total ARA Amount <u>Denominator:</u> (APR Q23 Permanent Destinations Subtotal + Q24 Permanent Destinations Subtotal)</p>
Points	PH/TH																
4	Project Average Cost in top fifth of projects																
3	Project Average Cost in 21-40% of projects																
2	Project Average Cost in 41-60% of projects																
1	Project Average Cost in 61-80% of projects																
0	Project Average Cost in lowest fifth of projects																
8. PENALTIES																	
8.1	HUD MONITORING: Disposition of HUD Monitoring and Findings	No monitoring, no findings if monitored, or monitoring findings have been resolved within last 2 years.	<p>0 points: Within last 2 years, no monitoring, no findings if monitored, or monitoring findings have been resolved</p> <p>-5 points: Monitored within last 2 years and findings unresolved</p>	Source: Instructions in 2018 Renewal Project Summary Form. Provision of HUD Monitoring Report and Response to Findings over the past 2 years	Review of information provided in 2018 Renewal Project Summary Form regarding monitoring, along with any supplemental monitoring documents provided.												
8.2	LATE SUBMISSION OF REQUIRED DOCUMENTS: Late submission of documents for 2018 renewal project scoring process	Late submission to result in penalty	-2 points for each document up to a maximum of -10 points	Source: ODFC records on submission of 2018 Renewal Project Summary Form and required documents to CoC,	Funding Oversight Subcommittee to review list of projects that have submitted 2018 Renewal Project Summary Form and required documents late.												
9. BONUS POINTS																	

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#	Renewal Evaluation Criteria	2018 Benchmarks	Points	Notes	Calculation								
9.1	HUD HOUSING FIRST ASSESSMENT TOOL: a. Agency completes HUD Housing First Assessment Tool for project b. Agency completes the HF Assessment Tool Follow Up Form	a. Completed HF Assessment Submitted – Yes/No b. HF Improvement Plan Submitted – Yes/No	MAX POINTS = 4 a. HF Assessment Submitted <table border="1"> <tr> <th>Points</th> <th>PH/TH</th> </tr> <tr> <td>2</td> <td>Yes</td> </tr> </table> b. HF Improvement Plan Submitted <table border="1"> <tr> <th>Points</th> <th>PH/TH</th> </tr> <tr> <td>2</td> <td>Yes</td> </tr> </table>	Points	PH/TH	2	Yes	Points	PH/TH	2	Yes	Source: 2018 Renewal Project Summary Form; Housing First Assessment Tool; Housing First Assessment Tool Follow Up Form	Review of: 2018 Renewal Project Summary Form; Housing First Assessment Tool; Housing First Assessment Tool Follow Up Form HUD Housing First Assessment Tool can be found here: https://www.hudexchange.info/resource/5294/housing-first-assessment-tool/
Points	PH/TH												
2	Yes												
Points	PH/TH												
2	Yes												
10. PROJECTS DEDICATED TO SERVING VICTIMS OF DOMESTIC VIOLENCE													
10.1	POLICIES/PROTOCOLS/PROCEDURES IN PLACE TO IMPROVE CLIENT SAFETY: Projects serving survivors of domestic violence have policies, protocols and/or procedures in place at the project-level that are designed to improve the safety of their clients.	Yes/No	MAX POINTS = 4 <table border="1"> <tr> <th>Points</th> <th>PSH/RRH/TH</th> </tr> <tr> <td>4</td> <td>Yes</td> </tr> <tr> <td>0</td> <td>No</td> </tr> </table>	Points	PSH/RRH/TH	4	Yes	0	No	Data Source: Description provided in 2018 Renewal Project Summary Form; Documentation of policies, protocols or procedures.	Description of policies, protocols and/or procedures and documentation provided will be reviewed to determine whether the agency has established policies, protocols and/or procedures at the project level that improve client safety.		
Points	PSH/RRH/TH												
4	Yes												
0	No												
10.2	SAFETY PLANNING: Project staff works with individual clients (and their households) to develop a safety plan that is designed to improve and maintain the safety of the clients.	Yes/No	MAX POINTS = 4 <table border="1"> <tr> <th>Points</th> <th>PSH/RRH/TH</th> </tr> <tr> <td>4</td> <td>Yes</td> </tr> <tr> <td>0</td> <td>No</td> </tr> </table>	Points	PSH/RRH/TH	4	Yes	0	No	Data Source: Description provided in 2018 Renewal Project Summary Form; Documentation of policies, protocol or procedures.	Description of activities and documentation provided will be reviewed to determine whether there is an established project-level process to work with clients to develop a safety plan tailored to their circumstances and needs and that is designed to improve and maintain client safety.		
Points	PSH/RRH/TH												
4	Yes												
0	No												

¹ Homeless person includes those who were homeless prior to entering the institutional setting and stayed in the institution for less than 90 days and those who entered the program when the older HUD homeless regulations applied.

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The following policies apply to projects dedicated to serving those fleeing from Domestic Violence:

- For DV projects, an APR data report will need to be run by the agency from their HMIS-equivalent data management system and submitted with the 2018 Renewal Project Summary Form. For DV programs unable to generate an APR through a database, a manually completed version of the APR tables used for scoring must be submitted.
- DV projects will be exempted from the following criteria:
 - All Data Quality criteria due to use of HMIS-equivalent data management system
 - Performance Outcomes criteria:
 - #3.6 Length of Stay – DV RRH/TH projects are exempted in order to serve participants longer, if necessary
 - #3.9 Returns to Homelessness – DV projects are exempted due to data restrictions put into place in order to maintain client confidentiality and safety.
 - Fairfield County CAN Compliance – may be exempted from all criteria for the CY17 time period upon review by the Funding Oversight Subcommittee.
- Only DV projects will be scored on Section 10 criteria, related to client safety and safety planning.

Tiebreakers:

In the event that a tie occurs in the ranking score, the following CoC priority policies will be considered as tiebreaking criteria:

1. Total Data Quality score + Total Performance score + Total HUD Priorities score
2. Total Agency Compliance and Participation score + Total FCCAN Participation score
3. Total Grant Management score + Total Cost Effectiveness score